



EXETER Board

Date: Thursday 24 September 2015
Time: 5.30 pm
Venue:

Members are invited to attend the above meeting to consider the items of business.

If you have an enquiry regarding any items on this agenda, please contact Howard Bassett, Democratic Services Officer (Committees) on 01392 265107 or email howard.bassett@exeter.gov.uk

Entry to the Civic Centre can be gained through the Customer Services Centre, Paris Street.

Membership –

Exeter City Council

Councillors Sutton (Chair), Denham, Edwards, Mottram and Owen

Devon County Council

Councillors Foggin, Hannaford, Hannan, Hill, Leadbetter, Morse, Owen, Prowse and Westlake

Associate Members

Mr Richard Atkins (Exeter College), Phil Atwell (Exeter University), Sara Bond (Exeter Chamber of Commerce), Simon Bowkett (Exeter CVS), Gillian Champion (Exeter sub-locality of the Eastern Region New Devon CCG), Dr Jonathan Draper (Exeter Cathedral), Angela Pedder (RD & E), Superintendent Keith Perkin (Devon & Cornwall Constabulary) and Jude Taylorson (Faith Groups)

Agenda

Part I: Items suggested for discussion with the press and public present

9 **Funding Sub Group Update - Minutes of the meeting held on 1 September 2015** (Pages 3 - 8)

Date of Next Meeting

The next **Exeter Board** will be held on Thursday 19 November 2015 at Time Not Specified

Future Business

The schedule of future business proposed for this Scrutiny Committee and other Committees of the Council can be viewed on the following link to the Council's website:

<http://www.exeter.gov.uk/forwardplan>

Councillors can view a hard copy of the schedule in the Members Room.

Find out more about Exeter City Council by looking at our website <http://www.exeter.gov.uk> . This will give you the dates of all future Committee meetings and tell you how you can ask a question at a Scrutiny Committee meeting. Alternatively, contact the Democratic Services Officer (Committees) on 01392 265107 for further information.

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EXETER BOARD FUNDING SUB-GROUP

Tuesday 1 September 2015

Present:

Councillor Sutton (Chair)
Councillors Hannaford, Owen, Prowse and Westlake

Also Present:

Community Involvement and Inclusion Officer and Assistant Democratic Services Officer

18 **APOLOGIES**

Apologies were received from Mark Lane, Devon County Council.

19 **MINUTES OF MEETING HELD ON 9 JUNE 2015**

The minutes of the last meeting were agreed.

20 **REVIEW OF CRITERIA**

The Community Involvement and Inclusion Officer reported that the criteria had been amended according to the principles of the Exeter Board, although it was felt that more work needed to take place to make it more transparent what the priorities for the funds are.

It was suggested that a meeting be convened to discuss the criteria in further detail.

Concern was expressed over duplication, where applicants are not aware of other similar organisations or how it fits in with the wider strategic picture across the city.

A mapping exercise needs to take place in terms of other organisations in the City and what other funding is available. It may be helpful to collate this information in advance of the meeting if possible.

Suggested dates of the special meeting will be circulated in due course.

21 **AWARD CRITERIA FOR APPLICATIONS**

The details of criteria was made available for Councillors to assist with decision making.

22 **SUMMARY OF APPLICATIONS**

The summary of applications was made available for Councillors for information.

23 **APPLICATIONS FOR CONSIDERATION**

23a **Deferred application of remainder £6,000 from Ride On - Cycling for All**

At the last meeting, the Group awarded £6,000 to Ride-on – Cycling for All, with

the remainder of the application to be considered at this meeting to provide members with an opportunity to raise further questions with councillors who had met with the applicant.

Councillor Prowse reported that one rickshaw had already been purchased and was in use. The rickshaw was large enough to seat 2 people at a time and it was being run by volunteers. Members requested that evaluation and feedback be provided by the applicant to include the impact on clients.

It was also suggested whether the rickshaw service could be made into a business model with a small charge for the service. Residential home fees often include provision of activities for residents and any home participating in the project may need to look at this.

Agreed that the application for £6,000 be **deferred** until evaluation and feedback is submitted.

23b **Centre for Human Rights and Social Equality CIC**

The Group considered the application for £7,000 to provide the Outreach, Strengthening Families, Strengthening Communities Programme.

The Group noted that the applicant, Dr Suaad George, was a City Councillor.

Members felt that more information was needed on:

- where the project is based
- how many families are based in Exeter
- wider community integration
- is it a one-off project
- is there any duplication as there is a lot of similar work going on in the City at present - and whether relationships could be formed with other organisations.

Agreed that the application is **deferred** until further information is received from the applicant.

23c **ExeAccess**

The Group considered the application for £5,000 towards the purchase of mobility equipment.

Councillor Prowse declared an interest as a Trustee.

Members noted that a grant of £2,000 had been awarded to this organisation in 2014/15.

Councillor Owen reported on the reduction in funding to ExeAccess. Meetings had been held with Devon County Council officers to look at the wider picture and at other avenues of funding. A meeting had been held with the applicant. There is a need to look at other approaches and to actively seek other sources to obtain more grant. The premises is in a prime location and other factors could be considered such as a reduction in running costs. Local businesses could also be approached for sponsorship.

Agreed that the application is approved for **£500** due to pressures on funds, and with the request that a business plan is submitted.

23d **Supporting Neonatal Users & Graduates (SNUG)**

The Group considered the application for £3,000 towards sessional coordination costs and volunteer training.

The group had been set up as no other support was provided for parents within the community. Although the application did not meet the criteria, Members felt that enquiries should be made to identify what support, if any, is available to families leaving neonatal units.

Agreed that the application is **declined** as it did not meet the criteria. Councillor Westlake would follow up the issue of support through Health and Wellbeing Scrutiny, and Councillor Hannaford through People's Scrutiny.

23e **Exeter Green Partnership**

The Group considered the application for £782.50 towards an evening to launch the citywide initiative – 'The Exeter Green Partnership' and showcase an awards evening for the Exeter participants in this year's Britain in Bloom competition.

Members considered that volunteers in the community had taken ownership of the Britain in Bloom competition and that recognising contributions was a positive approach and will raise the profile further.

Agreed that the application is approved for **£783**.

23f **Devon Disability Collective**

The Group considered the application for £6,513.48 towards marketing and IT development for the new community organisation.

Councillor Westlake informed the Group that together with Councillor Rosie Denham, had helped in successfully obtaining financial assistance from Devon County Council to help fund the transfer. He clarified that they were not currently Board Members, but would be attending a meeting in September to discuss further. Members considered that this organisation has a high social responsibility.

Agreed that the application is approved for **£3,000** with a request that best value is ensured for marketing materials.

23g **Devon and Cornwall Food Association**

The Group considered the application for £2,500 to cover the costs of moving and the refurbishment of new premises, and new equipment for transporting food.

Members noted the requirement for DCFA to move to new premises quickly, and the increase in use.

Agreed that the application is approved for **£2,500**.

23h **Exeter Community Energy Ltd**

The Group considered the application for £5,000 towards the costs of a part-time volunteer and events co-ordinator for a year.

Members recognised the good work the group is currently delivering and funding would enable them to get the community project underway.

Agreed that the application is approved for **£5,000**.

23i **Hospiscare**

The Group considered the application for £6,000 towards the cost of specialist beds for the in-patient unit.

The application did not meet the criteria, but Members felt it could be considered if a community based project was set up to help raise the funds.

Agreed that the application is **declined** due to pressure on funds and that it did not meet the criteria.

24 **MONITORING FORMS RECEIVED SINCE THE LAST MEETING FOR INFORMATION**

The Group noted the following monitoring forms which were circulated with the agenda:

- Exeter Pride
- St Loyes Foundation – ‘Time to...’ project – an invitation had been extended to Members to visit the project.
- Devon Carousel Project – Storytelling Tour
- Exeter Community Transport Association
- YMCA
- Refugee Support Devon

(The meeting commenced at 2.30 pm and closed at 3.40 pm)

Exeter Board
(A Joint Committee of Exeter City and Devon County Councils)

Exeter Board Grants 2015/16
Guidance Note for Applicants

DRAFT SEPTEMBER 2015

1. Introduction

Members of Exeter City and Devon County Councils have established a Joint Board comprising the nine County Councillors for Exeter and five members of the City Council to be able to work together to support initiatives and new developments that will benefit the city.

The Exeter Board has a Community Grant fund of **£144,616** for the Financial Year 2015/16.

2. Criteria and application process

2.1 Grant availability

Applications can be made for a one-off capital or revenue grant with no maximum limit up to the size of available funds.

Applicants should demonstrate the longer term sustainability of the initiative. **Due to limited funds the Board will place lower priority on repeat applications (year on year).**

The amount awarded may be full or partial depending on a number of factors, such as the number of residents who benefit, the strategic benefits of the initiative to the communities of Exeter or the benefit to specific vulnerable or disadvantaged groups.

2.3 Payment

In advance by BACS or cheque by Exeter City Council following application approval by the funding group.

2.4 Restrictions

Applications must be from either a properly constituted voluntary/community group or statutory body and must be accompanied by a completed application form.

Grants are **not** available for:

- Individuals*
- Any activities that have started or occurred before a grant has been confirmed
- Party political activities
- Projects or activities that duplicate services provided elsewhere in the city either by statutory or voluntary sector agencies.
- Where the panel believe a more appropriate funding stream may be available.
- VAT that is recoverable
- Loans or interest payments
- For sums less than £500

**Please note that if you are an individual (or private business) then you need to partner with a properly constituted voluntary/community group or a statutory body. They will need to agree to the terms of the application, submit the application and the funds will go to them for the agreed activity.*

2.5 Timing

Deadlines for receipt of applications are two weeks before the Exeter Board Funding sub-group takes place. Any applications received after that date will be screened at the following meeting. See www.exeter.gov.uk/exetergrants for details of dates of meetings.

2.6 Award criteria

Grant applications will be viewed more positively if they

- Are from community **led** groups wishing to address Exeter Board priorities. See www.exeter.gov.uk/exeterboard
- Promote enterprise and innovation in line with local needs.
- Promote collaboration with other groups in Exeter and demonstrate where work might be aligned or pooled to promote better value for money, better outcomes for communities and avoid duplication.
- Can demonstrate evidence of need and how service will deliver outcomes to address needs.

Are committed to equality of opportunity and to ensuring that no one receiving services is discriminated against on such grounds as disability, ethnic origin, age, gender, sexual orientation, language, religion or belief, political or other opinion, national or social origin, association with a national minority, locality, property, birth or other status

The panel reserve the right to make changes to the funding criteria without notice.

2. Submission of applications

Please make contact with democratic services on 01392 265531 to receive more guidance about what is more likely to be viewed positively by the funding sub-group.

Completed applications should be submitted to:

Exeter Board Funding Officer.
Room 2.3
Exeter City Council
Civic Centre
Paris Street
EX1 1JN
E-mail: exboardgrants@exeter.gov.uk

Telephone number: 01392 265531

Sept 2015